

F. No. Z.28015/10/2011-H/MH. II (pt III)
Government of India
Ministry of Health and Family Welfare
Directorate General of Health Services
National Council Secretariat

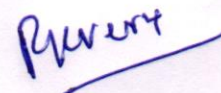
Kartavya Bhawan-1, New Delhi
Date: 07/10/2026

Subject: Advertisement in respect of One contractual post of Consultant (Clinical Establishment) in Secretariat for National Council for Clinical Establishments.

Applications are invited for following post, for Secretariat of National Council for Clinical Establishments, located at NCDC, Shamnath Marg, Delhi, on contractual basis for a period of one year (extendable by one more year depending on performance).

Consultant (Clinical Establishments)	Qualification	Post Qualification Experience	Age	Starting Renumeration (per month)
	Essential –	≤ 2 years	Upto 35 years	Rs 50,000
	1. MBBS/BDS	>2 years	Upto 45 years	Rs 60,000
		≥ 7 years	Upto 55 years	Rs 90,000
	Desirable – Post-graduation in Public Health/Community Medicine	> 12 years	Upto 60 years	Rs 1,20,000

The eligible and desirous candidates may send their application along with Biodata and copies of documents of qualification and experience by email to help.ceact2010@nic.in within 15 days from the date of publication of this Advertisement on website. The shortlisted candidate will be called to appear for interview before a selection committee. (For further details refer to website: www.mohfw.gov.in, <https://dghs.mohfw.gov.in> and <https://clinicaestablishments.mohfw.gov.in/>)



(Rajesh Kumar Verma)

Deputy Secretary to the Government of India

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Ministry of Health & Family Welfare
भारत सरकार/Govt. of India
नई दिल्ली/New Delhi

Terms of Reference

General TOR:

1. The appointment of Consultant (Clinical Establishments) will be purely on contract basis for a period of one year from the date of joining and the Consultant (Clinical Establishment) shall not claim for regularization of his/her appointment on any ground whatsoever.
2. The Consultant will be bound by the general administrative rules of the Central Government/Ministry of Health as applicable to contractual staff and he/she will be entitled to leave of 30 days in a calendar year on prorata basis and the salary shall be deducted for any additional leave. Biometric Attendance shall be marked by the Consultant.
3. Engagement is on full time basis with the timing of work from 09:00 AM to 05:30 PM. However, in the exigency of work, he or she can be asked to do official work beyond normal official timings or on weekends and holidays.
4. The consultant would be under administrative control of DGHS and report to concerned nodal officer dealing with Clinical Establishment Act and National Council Work in the Directorate General of Health Services.
5. Unsatisfactory progress may lead to termination of the contract.
6. The contract can be terminated by Dte.GHS/Ministry of Health and Family Welfare at any time without assigning any reason.
7. The contract can be terminated by the consultant by giving one month's notice, in absence of which one month's remuneration will be forfeited or shall be asked to deposit one month's remuneration, if not due.
8. He/She will be paid as per guidelines issued by MoHFW vide O.M. No. Z.28015/10/2017-Est.-II dated 02.09.2021.
9. The Consultant (Clinical Establishments) will be entitled to leave, annual increment, extension of contract and TA/DA for official outstation visits as applicable for a consultant according to the guidelines and procedures for engagement of Consultants in the Department of Health & Family Welfare vide O.M. No. Z.28015/10/2017-Est.-II dated 02.09.2021.

Specific TOR:

1. Maintain and update operational framework for National Council for Clinical Establishments.
2. Provide technical guidance and inputs in respect of the functions of National Council for Clinical Establishments.
3. Examine all technical matters referred to the National Council for Clinical Establishments and submit reports to the nodal officer and if required to National Council and MoHFW.
4. Facilitate development of an online system of registration of Clinical

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Establishments as per the provisions of the Act.

5. Facilitate drafting & Gazette notification of Minimum Standards.
6. Drafting, review and updation of Standard Treatment Guidelines.
7. Provide technical inputs for development of web-portal.
8. Facilitate organizing meetings and recording minutes.
9. Coordinate with States/UTs for implementation of the Act.
10. Prepare inputs for Parliamentary matters, RTI, grievances.
11. Assist in court-related matters.
12. Coordinate with NHM division for budget.
13. Review PIPs of States/UTs.
14. Facilitate collection of statistics.
15. Any other work assigned by senior officers.

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